# DETAILED REQUIREMENTS

**FORM**
**LB-31**

## Scappoose Public Library District General Fund

| | Historical Data | | | REQUIREMENTS DESCRIPTION | Number of Employ-ees | Range* | Budget for Next Year 2023-24 | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | Actual | | Adopted Budget This Year 2022-23 | | | | | | | |
| | Second Preceding Year 2020-21 | First Preceding Year 2021-22 | | | | | Proposed by Budget Officer | Approved by Budget Committee | Adopted by Governing Body | |
| 1 | | | | PERSONNEL SERVICES | | | | | | 1 |
| 2 | 58,000 | 59,916 | 66000 | 2 Head Librarian | | | 70,000 | 70,000 | | 2 |
| 3 | | | | | | | | | | 3 |
| 4 | | | 0 | 4 Bookkeeper | | | 0 | 0 | | 4 |
| 5 | 5,857 | 26,783 | 28340 | 5 Technician 1 | | | 31,300 | 31,300 | | 5 |
| 6 | 25,732 | 26,975 | 28340 | 6 Technician 2 | | | 31,300 | 31,300 | | 6 |
| 7 | 26,295 | 27,358 | 29000 | 7 Technician 3 (MLS) | | | 32,700 | 32,700 | | 7 |
| 8 | 17,364 | 16,081 | 22000 | 8 Clerk 1 | | | 20,000 | 20,000 | | 8 |
| 9 | 16,233 | 17,058 | 17900 | 9 Clerk 2 | | | 19,000 | 19,000 | | 9 |
| 10 | 15,038 | 11,363 | 15000 | 10 Clerk 3 | | | 17,050 | 17,050 | | 10 |
| 11 | | | | 11 Teenage intern | | | 1,700 | 1,700 | | 11 |
| 12 | 34 | 34 | 100 | 12 Health Insurance/HAS | | | 50 | 50 | | 12 |
| 13 | 8,392 | 28,141 | 36270 | 13 PERS | | | 41,000 | 41,000 | | 13 |
| 14 | 12,850 | 13,737 | 17900 | 14 Social Security | | | 15,000 | 15,000 | | 14 |
| 15 | 598 | 227 | 650 | 15 State Accident and Workers Comp | | | 500 | 500 | | 15 |
| 16 | 229 | 183 | 1000 | 16 Unemployment Insurance | | | 400 | 400 | | 16 |
| 17 | | | 7,500 | 17 Extra Pay and bonus | | | | | | 17 |
| 18 | | | | 18 Contingency | | | | | | 18 |
| 19 | **186,622** | **227,856** | **270,000** | 19 **TOTAL PERSONNEL SERVICES** | | | **280,000** | **280,000** | **0** | 19 |
| 20 | | | | 20 | | | | | | 20 |
| 21 | | | | 21 | | | | | | 21 |
| 22 | | | | 22 | | | | | | 22 |
| 23 | | | | 23 | | | | | | 23 |
| 24 | | | | 24 | | | | | | 24 |
| 25 | | | | 25 | | | | | | 25 |
| 26 | | | | 26 | | | | | | 26 |
| 27 | | | | 27 | | | | | | 27 |
| 28 | | | | 28 | | | | | | 28 |
| 29 | | | | 29 | | | | | | 29 |
| 30 | | | | 30 | | | | | | 30 |
| 31 | 30,488 | 17,144 | | 31 Ending balance in personnel (prior years) | | | | | | 31 |
| 32 | | | 0 | **32 UNAPPROPRIATED ENDING FUND BALANCE** | | | 0 | | | 32 |
| **33** | **$186,622** | **227,856** | **270,000** | **33 TOTAL REQUIREMENTS** | | | **280,000** | **280,000** | **0** | **33** |

150-504-031 (Rev 12/09)

*Include schedule of pay ranges